



Village of Monroeville
21 N Main St. ~ P.O. Box 156
Monroeville, OH. 44847

Ph : 419-465-4443 ~ Fax : 419-465-2259
E-mail : AdminOffice@MonroevilleOhio.com
Website: <http://www.MonroevilleOhio.com>

SIGN PERMIT APPLICATION
PERMIT NO. _____

ASSIGNED BY VILLAGE ADM. OFFICE

VILLAGE OF MONROEVILLE, HURON COUNTY, OHIO _____, 20____.
DATE

IF THE SIGN PERMIT APPLICATION IS FOR MORE THAN ONE SIGN, PLEASE LIST APPROPRIATE INFORMATION ON A SEPARATE SHEET.

THE UNDERSIGNED HEREBY APPLIES FOR A SIGN PERMIT FOR THE FOLLOWING USE, TO BE ISSUED ON THE BASIS OF THE REPRESENTATIONS CONTAINED HEREIN, ALL OF WHICH APPLICANT SAYS ARE TRUE:

PLEASE PRINT:

1. PROPERTY LOCATION/ADDRESS: _____

2. PROPERTY OWNER'S NAME: _____
ADDRESS: _____ PH.: _____

3. PROPOSED USE:
 NEW CONSTRUCTION POLE SIGN WINDOW SIGN
 ILLUMINATION WALL MOUNT FREE STANDING
 COLORED SIGN IF SO, WHAT COLORS: _____

MESSAGE ON SIGN: _____

RESIDENTIAL COMMERCIAL INDUSTRIAL AGRICULTURE

4. DIMENSIONS OF SIGN BOARD: _____ FEET IN HEIGHT, BY _____ FEET IN LENGTH, AND _____ FEET IN WIDTH

5. SITUATED ON THE: _____ SIDE OF _____
DESIGNATE IF LEFT OR RIGHT STREET NAME

6. ESTIMATED COST OF INSTALLATION: \$ _____



7. CONTRACTOR NAME: _____
ADDRESS: _____ PH: _____
(CONTRACTORS ARE REQUIRED TO COMPLETE A CONTRACTOR REGISTRATION WITH THE VILLAGE OF MONROEVILLE, PRIOR TO STARTING WORK IN THE VILLAGE)

8. APPLICANT NAME: _____
PRINT NAME SIGNATURE DATE

FILED WITH ZONING INSPECTOR: _____
ZONING INSPECTOR SIGNATURE DATE

.....
OFFICE USE

DATE APPLICATION RECEIVED: _____, 20____ FEE PAID: \$ _____
DATE

UPON THE BASIS OF APPLICATION NO. _____, THE STATEMENTS IN WHICH ARE MADE A PART HEREOF, THE PROPOSED USAGE IS FOUND TO BE **IN / NOT IN** ACCORDANCE WITH THE VILLAGE OF MONROEVILLE ZONING ORDINANCE, AND IS HEREBY:

____ **APPROVED** OR ____ **DENIED**

VILLAGE OF MONROEVILLE, HURON COUNTY, OHIO: _____
ZONING INSPECTOR NAME

ZONING INSPECTOR SIGNATURE

ZONING APPLICATION RULED ON: _____, 20____ ZONING DISTRICT: _____
DATE

IF APPLICATION IS DENIED, REASON FOR DENIAL: _____

PLEASE LIST ALL SIGNS CURRENTLY IN USE ON THE PROPERTY:

SIGN	MESSAGE	SQ. FT.
#1	_____	_____
#2	_____	_____
#3	_____	_____
#4	_____	_____
#5	_____	_____
#6	_____	_____
#7	_____	_____
#8	_____	_____
#9	_____	_____
#10	_____	_____

- **ATTACH A SKETCH SHOWING THE LOCATION OF THE BUILDING & THE LOCATION OF THE SIGN(S) TO BE PLACED ON THE PROPERTY. NO SIGN SHALL BE PERMITTED CLOSER THAN TEN (10) FEET TO THE PUBLIC RIGHT-OF-WAY.**
- **LIST THE MESSAGE OF EACH SIGN AND THE SQUARE FOOTAGE SEPARATELY.**
- **PROVIDE A DRAWING, SKETCH OR PHOTO OF EACH SIGN, INDICATING DESIGN & COLOR OF THE SIGN(S) TO BE INSTALLED.**
- **IF APPLICABLE, INDICATE HOW THE SIGN(S) WILL BE ILLUMINATED.**

APPLICANT NAME: _____

APPLICANT SIGNATURE: _____

DATE: _____